



## Director of Health-Technology Solutions Job Description

El Sol Neighborhood Educational Center is a community-based organization in the Inland Empire devoted to empowering our communities to lead healthy lives & access to health care, safe, affordable housing, opportunities for education, and leadership skills to eliminate disparities. El Sol NEC's mission is for community members to reach personal empowerment to move towards self-sufficiency and contribute to their community's well-being.

We are seeking a dynamic and experienced Director of Health-Technology Solutions to lead the development, implementation, and optimization of our digital health initiatives. This role is pivotal in integrating advanced technology to strengthen the impact of CHWs, improve healthcare integration, and enhance service delivery to high-risk populations. The Director of Health-Technology Solutions is responsible for leading the strategy, development, and implementation of El Sol NEC's digital health initiatives. This role ensures that our technology solutions align with CHW needs, optimize healthcare integration, and enhance operational efficiencies. The ideal candidate will bring expertise in health informatics, digital health platforms, and data-driven decision-making to drive innovation in community health services.

**Positions Available:** 1

**Salary Range:** \$87,360 - \$94,489 yr. / \$42.00 - \$45.43 hr.

**Benefits:** Vacation, Sick Days, Holidays, 401K (according to El Sol NEC Policies)

**Travel:** 0 – 60% (As needed)

**Classification:** Remote or Hybrid 60%

**Schedule:** Variable (Days, Evenings, and Weekends as required)

**Department:** Health-Technology Solutions

**Reports to:** Executive Director

**Job Level:** S2

### Minimum Requirements:

- 5 years in digital health technology or community health initiatives w/BA in Health Informatics, Information Technology, Public Health, or a related field Degree or 3+ years with related/equivalent experience w/MA Degree
- Bilingual (Spanish/ English; speak and write) preferred.
- Receive clearance from an FBI background check (Custodian of Records for DOJ).

### Qualifications:

- Minimum of 5 years of experience in digital health technology leadership, with a focus on community health initiatives and healthcare integration.
- Proven track record of successfully managing technology projects from ideation through execution and scaling.
- Strong understanding of healthcare operations, interoperability, health data management, and AI-driven analytics.
- Experience working with CHWs, public health initiatives, and population health models preferred.



- Excellent communication and interpersonal skills, with the ability to engage diverse stakeholders and lead cross-functional teams.
- Demonstrated commitment to health equity, workforce development, and the empowerment of underserved communities.
- Experience in health technology, software development, and ERP/claims processing.
- Knowledge of EDI transactions, HIPAA, and healthcare data interoperability.
- Proven leadership in managing multi-disciplinary teams and tech implementation in healthcare or social services.
- Expertise in AI, machine learning, and automation in healthcare applications.
- Strong background in community health models, CHW workflows, and CBO operations.
- Ability to perform tasks related to physical activity to include sitting, standing, for long periods of time, caring, bending, moving, and lifting up to 50 lbs.

## **Responsibilities:**

### **I. Strategic Leadership**

- Develop and execute a comprehensive digital health strategy that aligns with El Sol NEC's mission and long-term goals.
- Identify emerging trends in health technology and assess their applicability to El Sol NEC's software solutions and community health initiatives.
- Collaborate with internal teams, CHWs, healthcare providers, and external stakeholders to refine and advance our technology roadmap.
- Establish key performance indicators (KPIs) and success metrics for digital health projects to measure their impact on community health outcomes.
- Advocate for the integration of CHW-centric technology solutions in healthcare policy discussions at local, state, and national levels.
- Develop and implement a strategic business approach for expanding the use of our platform by external entities, including Community-Based Organizations (CBOs), counties, Managed Care Plans (MCPs), and cities.
- Identify and create market opportunities to drive platform adoption and growth.

### **II. Technology Development and Implementation**

- Oversee the design, development, and deployment of El Sol NEC's software solutions to ensure they are user-friendly, scalable, and fully optimized for CHW workflows.
- Ensure seamless integration of our platform with existing healthcare systems, including electronic health records (EHRs), telehealth services, and case management platforms.
- Guide the implementation of AI-driven tools, smart adaptive forms, and real-time analytics to enhance CHW efficiency and data accuracy.
- Lead usability testing, beta testing, and feedback loops to refine technology solutions based on user input and real-world application.
- Ensure compliance with data security, HIPAA regulations, and best practices in digital health data management.



- Develop training programs and capacity-building initiatives to enhance CHWs' ability to leverage digital health tools effectively.
- Implement continuous improvement methodologies, leveraging analytics and user feedback to refine and optimize El Sol NEC's health technology solutions.
- Develop monthly tier pricing for software accounts (i.e., Basic, Plus, Enterprise).

### **III. Program Management & Stakeholder Engagement**

- Lead the planning, execution, and evaluation of digital health initiatives, ensuring alignment with El Sol NEC's strategic objectives and partner requirements.
- Establish performance metrics for technology team members and ensure accountability in project execution.
- Develop frameworks for data-driven decision-making, utilizing AI-powered insights to improve program impact and operational efficiency.
- Coordinate cross-functional teams—including IT, program management, and CHW specialists—to facilitate seamless collaboration on technology initiatives.
- Monitor project timelines, budgets, and deliverables to ensure efficient resource allocation and adherence to best practices.
- Build and maintain strong partnerships with healthcare organizations, government entities, community-based organizations, and academic institutions to drive adoption of El Sol NEC's technology solutions.
- Represent El Sol NEC in technology and healthcare forums, advocating for CHW-centered digital health solutions and best practices.
- Develop grant proposals and funding strategies to support digital health initiatives and ensure sustainability of technology programs.
- Engage with policymakers and healthcare leaders to promote the integration of CHW technology solutions in public health initiatives.
- Facilitate knowledge-sharing initiatives, including conferences, webinars, and working groups, to position El Sol NEC as a leader in digital health innovation.
- Other duties as assigned.

#### **Application Process:**

If you would like to apply to this role, please email your resume to: [Humanresources@elsolnec.org](mailto:Humanresources@elsolnec.org)

---

El Sol Neighborhood Educational Center is an Equal Opportunity Employer. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.